



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING**

**MINUTES**

**Meeting Location:**  
Cabazon Water District Office  
14618 Broadway Street  
Cabazon, California 92230

**Meeting Date:**  
September 19, 2017 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

Director Teresa Bui - Present  
Director Maxine Israel - Present  
Director Sarah Wargo - Present  
Director Alan Davis - Present  
Director Robert Lynk - Present

Calvin Louie, General Manager - Present  
Elizabeth Lemus, Board Secretary - Absent  
Cindy Byerrum, Financial Consultant - Absent  
Steve Anderson, Best Best & Krieger Law Firm - Absent  
Joseph Ortiz, Best Best & Krieger Law Firm - Absent

Note: This meeting was recorded by the District – 1803 hr.

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and warrants approved by the committee of August 15, 2017
- b. Regular Board Meeting Minutes and warrants of August 15, 2017

**Motion to approve consent calendar item(s) Finance & Audit Committee Meeting minutes and Regular Board Meeting minutes made by Director Israel and 2<sup>nd</sup> by Director Davis.**

Director Bui - Yes  
Director Israel - Yes  
Director Wargo - Yes  
Director Davis - Yes  
Director Lynk - Yes

2. Warrants – None
3. Awards of Contracts – None

### UPDATES

1. **Update:**                               **San Gorgonio Pass Regional Water Alliance Update  
(by Director Israel)**

Nothing to report.

2. **Update:**                               **Manager's Operations Report  
(by General Manager Louie)**

1. CERT training, the GM advised the Board Dennis Day of the Riv. Co. Emergency Management Dept. emailed a thank you to the District for the use of the Community's Water Board/Multi-purpose room. He also sent a special acknowledgement to Kerri Mariner for her knowledge and assistance.
2. GM advised the Board that the replacement water meter for DHPO has arrived. The determination of whether a temporarily water service interruption will be made tomorrow. If so, the GM will coordinate with the Center's management with the service interruption after the Center has closed. The GM also informed the Board the customer account department has been using the past summer historical water usage of the Center for invoicing purposes.
3. GM informed the Board that Morgan and Dowling attended and successfully completed the Academy of Water Education offered by the California Rural Water Association located in Sacramento. He also told the Board they (Morgan & Dowling) took their State Distribution Grade 2 examination on Saturday.
4. GM made mentioned to the Board the Field Crew (FCW) had expressed their need for a service truck with a utility bed. The storage of hand tools and parts by using loose buckets in the bed of the trucks was inadequate. The buckets have a tendency of spilling the tools and parts. This takes more manpower time to reorganize the tools and parts. Dir. Lynk suggested a service bed trailer that can be hooked up when needed. The GM advised the Board he will have the FCW look into that idea. The fiscal impact was estimated at \$10k or less.
5. GM told the Board that the State Department of Water Resource Control Board Drinking Water Division had scheduled the tri-annual Sanitary Survey Inspection. The GM advised the Board both management and water operations have been working diligently to ensure all water production, storage, distribution, and records were in order.

## OLD BUSINESS

1. **Discussion:**                    **Sustainable Ground Water Update  
(by General Manager Louie & Steve Anderson)**
  
1. The GM told the Board he had just attended the SMGA Grant Planning meeting at SGPWA. The Grant application is due on or before 11/10/17. Three monitoring wells were discussed. It was the consensus of the attendees to designate SGPWA to be the lead Agency to spearhead this project and to outsource the grant writers.
  
2. **Discussion/Action:**        **Approval of the Sixth Amendment to the General Manager's Employment Agreement.**
  
1. The GM advised the Board to avoid the appearance of impropriety and possible conflict of interest, he asked the Chairman to either perform this portion of the Board Secretary's duties or assign another Board member. Chairman Lynk appointed Dir. Israel.

**Motion to approve the Sixth Amendment General Manager's Employment Agreement made by Director Wargo and 2<sup>nd</sup> by Director Davis**

**Director Bui - Abstain  
Director Israel - Yes  
Director Wargo - Yes  
Director Davis - Yes  
Director Lynk - Yes**

## NEW BUSINESS

1. **Discussion:**                    **2017 Election – Three Director Seats – No Contest**
  
1. Dir. Lynk advised the Board since there was three (3) seat opened and with three (3) candidates, Riv. Co. Registrar of Voter (RoV) will not have an election for the Cabazon Water District. The RoV will reach out to the Riverside County Board of Supervisors to appoint the three (3) candidates onto the water board.
  
2. **Discussion:**                    **Customer Concern: Juan Perez, Dolores Ave. – petition for water services.**
  
1. The GM advised the Board, per the District's legal counsel, the water board has no authority to supersede the lawful order from Riv. Co. Code Enforcement.
2. Dir. Bui offered Perez the phone number to Code Enforcement.
3. Perez inquired why the water district charged him approximately \$9,000 for his water bill. Dir. Lynk advised Perez the Board could not discuss or take action on this matter. Dir. Lynk did direct Staff to research the reasons for the charges. The GM replied that the Customer Accounts Representative did review the charges and provided Perez with supporting documents on several occasions.
  
3. **Discussion/Action:**        **California Rural Water Association (CRWA) 2018 Conference.**
  
1. The GM advised the Board the District had budgeted \$10k to 12K for Board member and water operator training. With the recent training to prepare the Field Crew Workers, the budget has about \$2,000 left. The District would like to send one (1) water operator to backflow tester training. This is a week-long training session in Sacramento provided by the California Rural Water Association. This is all the District can afford, one (1) water operator for this fiscal year. The GM continued with informing the Board that the budget is

merely a guideline for expenditure in each category. Should the majority of the Board direct Management to find the funds, then the GM shall attempt such.

2. Dir. Lynk, with a unanimous support from the Board to table this matter and for Management to project a cost when the CRWA publish its cost.
3. Dir. Wargo reiterated that she felt it would be a benefit for the GM, BM, and other Board members to attend the managerial training held during the conference.

**TABLED**

Motion to approve made by Director \_\_\_\_\_ and 2<sup>nd</sup> by Director \_\_\_\_\_.

- Director Bui - \_\_\_\_\_ (yes / no / abstain)
- Director Israel - \_\_\_\_\_ (yes / no / abstain)
- Director Wargo - \_\_\_\_\_ (yes / no / abstain)
- Director Davis - \_\_\_\_\_ (yes / no / abstain)
- Director Lynk - \_\_\_\_\_ (yes / no / abstain)

4. **Discussion/Action:**      **San Gorgonio Pass Water Agency (SGPWA) letter of support regarding SGPWA leasing water from Antelope Valley-East Kern Water Agency, commonly referred to as "Nickel Water".**
  1. The GM reported to the Board, in 2000, the Kern County Water Agency (KCWA) and the Nickel Family to provide KCWA the Nickel water rights on the Kern River in exchange for 10 af/y of firm SWP from KCWA's Table "A" amount.
  2. Cabazon does not receive any SWP from SGPWA at this time. The GM encouraged the Board to support this letter, as it may benefit YVWD, BCHWD, City of Banning and other water purveyors, but as responsible water board members it is their fiduciary responsibility to ensure the reliable supply of water for the future.

Motion to approve made by Director Israel and 2<sup>nd</sup> by Director Wargo.

- Director Bui - Yes
- Director Israel - Yes
- Director Wargo - Yes
- Director Davis - Yes
- Director Lynk - Yes

**PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

**GENERAL MANAGER/BOARD COMMENTS**

**1. Future Agenda Items**

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.

Dir. Israel requested a discussion on the District Emergency – Disaster Plan

- Suggested agenda items from Board Members.

**2. Management Comments**

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

**3. Board Member Comments**

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

**MISCELLANEOUS**

**1. Future Board Items/Next Board Meeting Date(s)**

- a. Finance & Audit Workshop – Tuesday – October 17, 2017, 5:00 pm
- b. Regular Board Meeting – Tuesday – October 17, 2017, 6:00 pm
- c. Personnel Committee – None
- d. San Geronio Pass Regional Water Alliance – Alliance Meeting - Wednesday – September 27, 2017 - 5:00 PM to 7:00 PM


**ADJOURNMENT**

Motion to adjourn at 1843 hr. made by Director Davis and 2<sup>nd</sup> by Director Israel.

Director Bui - Yes  
Director Israel - Yes  
Director Wargo - Yes  
Director Davis - Yes  
Director Lynk - Yes

Meeting adjourned at 1844 hr. on Tuesday, September 19, 2017

  
Robert Lynk, Board Chair  
Board of Directors  
Cabazon Water District

  
Elizabeth Lemus, Secretary  
Board of Directors  
Cabazon Water District

ADA Compliance Issues

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*